

LEHIGH VALLEY ACADEMY  
Board of Trustees Regular Meeting  
Agenda  
August 19, 2008

**Opening Business:**

**1. Flag Salute and Silent Meditation**

**2. Roll Call**

\_\_\_ Eva Burkhart, President  
\_\_\_ Joseph Kipp, Vice President  
\_\_\_ Brian Bortz, Secretary  
\_\_\_ Dennis Capozzolo, Treasurer  
\_\_\_ William Parkinson  
\_\_\_ Donald Hoffman  
\_\_\_ Richard Gorton  
\_\_\_ Eric Ervin  
\_\_\_ Jack Toy

\_\_\_ Barry Cohen, CEO

Invited Guest (s):

\_\_\_ Susan Mauser, CAO  
\_\_\_ Lee Merendino, Business Manager  
\_\_\_ Terry Walter, PS/ES Principal  
\_\_\_ Cristal McCollum, MS/HS Principal

**3. Agenda**

Motion: To approve the Agenda.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

**4. Minutes**

The minutes of the July 15, 2008 regular meeting are being submitted for approval.

Motion: To approve the submitted BOT Regular Minutes from the July 15, 2008 meeting.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

**5. Executive Session Report**

An Executive Session was held on August 19, 2008 to discuss contractual and personnel matters.

**6. President's Report**

**7. CEO's Report**

**8. CAO's Report**

**9. Financial Report**

9.1 Cash Disbursement

Motion: To approve the Cash Disbursement

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

Roll Call Vote:

Ms. Burkhardt	___	Mr. Capozzolo:	___	Dr. Gorton:	___.
Mr. Kipp:	___	Mr. Parkinson:	___	Mr. Ervin:	___.
Mr. Bortz:	___	Mr. Hoffman:	___	Mr. Toy:	___.

9.2 Balance Sheet

9.3 Comparison of Budget to Actual Expenditures

**10. Activities/Committees**

**11. Public Comment**

**12. Personnel Matters**

12.1 Resignations

Motion: To accept the resignations of the following employees, effective immediately:

- Cheryl Heurich, Math Specialist
- Jennifer LaBranche, MS Science Teacher
- Kristie Miers, ES Parental Involvement Coordinator
- Jennifer Hultin, Special Needs Teacher
- Jennifer Gensits, ES Teaching Assistant

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

12.2 New Faculty

Motion: To appoint the following highly qualified teachers and teaching assistants for the 2008/2009 school year:

- Rachel Brown, P.T. Physics/Math Teacher (\$21,937.50)
- Lynn Fischer, Math Specialist, Grades 2-5 (\$ .00)
- Tatiana Hernandez, Art Teacher - Long-Term Substitute (\$100.00/per day)
- Brenna Howard, MS Art Teacher (\$19,500.00)
- William Hughes, P.T. Design Tech (\$23,400.00)
- Lauren Perkin, P.T. Phys. Ed/Health (\$19,500.00)
- Robert Schegan, MS Science Teacher (\$39,000.00)
- Amanda Walter, PS Teaching Assistant (\$19,500.00)
- Alexis Troxell, P.T. PS Teaching Assistant (\$9,750.00)
- Gael Boucka, P.T. French Teacher (\$10,000.00)
- Emily Hansen, P.T. Phys. Ed/Health Teacher (\$19,500.00)

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

Roll Call Vote:

- |               |     |                |     |             |      |
|---------------|-----|----------------|-----|-------------|------|
| Ms. Burkhardt | ___ | Mr. Capozzolo: | ___ | Dr. Gorton: | ___. |
| Mr. Kipp:     | ___ | Mr. Parkinson: | ___ | Mr. Ervin:  | ___. |
| Mr. Bortz:    | ___ | Mr. Hoffman:   | ___ | Mr. Toy:    | ___. |

12.3 New Staff

Motion: To appoint Kathy Duda, LPN, P.T. Health Room Aide (\$15.00/hr.) for the 2008-2009 school year:

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

Roll Call Vote:

- |               |     |                |     |             |      |
|---------------|-----|----------------|-----|-------------|------|
| Ms. Burkhardt | ___ | Mr. Capozzolo: | ___ | Dr. Gorton: | ___. |
| Mr. Kipp:     | ___ | Mr. Parkinson: | ___ | Mr. Ervin:  | ___. |
| Mr. Bortz:    | ___ | Mr. Hoffman:   | ___ | Mr. Toy:    | ___. |

12.3 Reappoint Staff

Motion: To reappoint the following staff members for the 2008/2009 school year:

- Robert Reinas, Technology Specialist
- Sharon Karabin, Janitor
- Linda Mullin, Administrative Assistant
- Latoyia Small, Administrative Assistant
- Kitty Cosme, Lunch Server
- Cindy Werner, Lunch Server

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

Roll Call Vote:

Ms. Burkhardt \_\_\_ Mr. Capozzolo: \_\_\_ Dr. Gorton: \_\_\_  
Mr. Kipp: \_\_\_ Mr. Parkinson: \_\_\_ Mr. Ervin: \_\_\_  
Mr. Bortz: \_\_\_ Mr. Hoffman: \_\_\_ Mr. Toy: \_\_\_

12.6 LVA Student Driving Policy

Motion: To approve the LVA Student Driving Policy, effective August 20, 2008.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_

**13. Student Matters**

**14. New Business**

**15. Old Business**

**16. Future Activities, Times, and Important Dates**

August 20..... **First Day of School (Grades 1-12)**  
August 25..... **First Day of School (Kindergarten)**  
September 1 ..... Labor Day, School Closed  
September 8 ..... Back to School Night – ES/MS- 6:30-7:30 p.m.  
September 8 -12 ..... Book Fair – ES/MS  
September 9 ..... Board Work Session – ES Cafeteria – 7:00 p.m.  
September 11 ..... Assembly – all schools – ES Flag pole in a.m.  
September 11 ..... Back to School Night PS/HS – 6:30-7:30 p.m.  
September 16 ..... Executive Session – ES Library – 6:00 p.m.  
September 16 ..... Board Meeting – ES Cafeteria – 7:00 p.m.

**17. Motion to Adjourn**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Vote: \_\_\_\_\_