

LEHIGH VALLEY ACADEMY
Board of Trustees Regular Meeting
Minutes
February 17, 2009

Opening Business:

The meeting began at 7:05 pm.

1. Flag Salute and Silent Meditation

2. Roll Call

<u>X</u>	Eva Burkhart, President	<u>X</u>	Barry Cohen, CEO
<u>X</u>	Joseph Kipp, Vice President		
<u>X</u>	Brian Bortz, Secretary		Invited Guest (s):
<u>X</u>	Dennis Capozzolo, Treasurer		
<u>X</u>	William Parkinson	<u>X</u>	Susan Mauser, CAO, HS Principal
<u>X</u>	Donald Hoffman	<u>X</u>	Lee Merendino, Business Manager
<u>X</u>	Richard Gorton	<u>X</u>	Terry Walter, PS/ES Principal
<u>X</u>	Eric Ervin	<u>X</u>	Cristal McCollum, MS Principal
<u>X</u>	Jack Toy		

Legend:

Roll Call: X – Present; EX – Excused; A – Absent

Motion/Seconded: Board Member's Initials **Vote:** 0-0-0 = In Favor/Oppose/Abstain

Roll Call Vote: Y – Yes; N – No; AB – Abstain

3. Agenda

Motion: To approve the Agenda.

Motion: BB Seconded: JK Vote: 9-0-0.

4. Minutes

The minutes of the January 20, 2009 regular meeting are being submitted for approval.

Motion: To approve the submitted BOT Regular Minutes from the January 20, 2009 meeting.

Motion: RG Seconded: WP Vote: 7-0-2.

5. Executive Session Report

An executive session was held on February 17, 2009 to discuss contractual and personnel matters.

6. President's Report

The Strategic Plan was discussed during last Tuesday's Work Session. Stakeholders who would like to be involved in the Strategic Planning Committees can check on Edline's web page for a listing to contact a chairman of a committee. Ms. Burkhart thanked Mr. Kipp for chairing January's board meeting during her absence. LVA is close to having the MYP Authorization. The

PTO will be presenting at the next Board Work Session and, if time allows, the first introduction to the 2009-2010 Budget.

7. CEO's Report

The Strategic Planning Committee will continue to work on the plan and present their recommendation for the Strategic Plan to the Board in June.

John Brinson, owner of Lehigh Valley Fitness Club, visited and toured the school. He was introduced to LVA by Mr. Hoffman, Board Member. State Representative, Jennifer Mann, will be touring the school on Thursday. Mr. Karabin, LVA Founder, and members of the Board are invited to join the tour with Ms. Mann. Dr. Cohen met with Tony Salvaggio, CEO of Computer Aid, Inc.

John Barrell, nationally known author, presenter, and IB trainer, conducted a very valuable training session for the faculty during the teacher-in-service day.

Mrs. Deichman, HR Manager, the principals, Mrs. Mauser, Mrs. Walter and Mrs. McCollum together with Dr. Cohen are working on the Teacher Compensation Plan.

Mrs. Mauser and Mrs. McCollum's meeting with Stan Burgoyne, head of the Middle Years Programme of the Americas, was positive.

The Governor recently issued his budget. Some language concerns the formula funding for Charter Schools for Special Needs Students. The PA Coalition expressed concern about this. Dr. Cohen may ask the Board to contact local senators and assemblymen.

Administration is starting the budget process for the fiscal year 2009-2010. Dr. Cohen will keep the Board updated.

Mrs. McCollum, MS Principal, did an outstanding job organizing an Awards Brunch recognizing high achieving students in the middle school.

8. CAO's Report

Mrs. Mauser commented briefly on the training session that John Barrell conducted during the teacher-in-service day.

The 5th, 8th and 11th grade students participated in the PSSA writing assessment last week. Make up exams are scheduled this week for students who were absent. The Reading and Math PSSAs for grades 3, 8 and 11 will be taken on March 16. Terra Nova testing will be taken by 2nd, 9th and 10th grade students.

Primary/Elementary Schools

Mrs. Christina Crews will be moving from the Kindergarten Teaching position to the Reading Department. Mrs. Amanda Walter, Teaching Assistant, will move to the Kindergarten Teaching position. The midway-point progress reports for the second trimester were distributed last Friday. There was movement in response to the intervention process. Levels of support are arranged in tiers. Students have moved from level 1 to 2 or level 2 to 3. Meetings have been scheduled with parents to inform them of the service their child is receiving.

Middle School/ High School

An honor roll brunch celebration was held for middle school students who received honor roll during the first two quarters. The food was donated by students' families. All MS students participated in the brunch along with parents of the students who received certificates.

Mid-quarter progress reports will be distributed for both the middle and high school students next week.

MYP Authorization

Mrs. Mauser and Mrs. McCollum discussed the outstanding MYP matters with Mr. Stan Bugoyne, head of the Middle Years Programme for the Americas. He was satisfied with the direction LVA was going with the MYP Programme and will recommend authorization to Geneva. An official authorization letter for the MYP Programme will be sent in the mail. Once authorization is received, LVA will be one of only 11 schools in the country that have certification in all three Programmes. Mr. Burgoyne anticipates gathering feedback from LVA for the IBO to gain a better understanding of the Programmes being developed as a continuum.

9. Financial Report

9.1 Cash Disbursements

Motion: To approve the Cash Disbursements

Motion: BB Seconded: JT

Roll Call Vote:

Ms. Burkhart	<u>Y</u>	Mr. Capozzolo:	<u>Y</u>	Dr. Gorton:	<u>Y</u>
Mr. Kipp:	<u>Y</u>	Mr. Parkinson:	<u>Y</u>	Mr. Ervin:	<u>Y</u>
Mr. Bortz:	<u>Y</u>	Mr. Hoffman:	<u>Y</u>	Mr. Toy:	<u>Y</u>

9.2 Balance Sheet

The Board of Trustees reviewed the Balance Sheet.

9.3 Comparison of Budget to Actual Expenditures

The Board of Trustees reviewed the Budget to Actual Expenditures.

12.2 Resignation

Motion: To accept the resignation of Margaret Schlauch, Reading Specialist and MS English Teacher, effective February 13, 2009.

Motion: RG Seconded: JT Vote: 9-0-0 .

13. Student Matters

There were no new student matters to address.

14. New Business

There was no new business to discuss.

14.1 Policy

14.1.1 Anti- Bullying Policy

Motion: To adopt the Anti-Bullying Policy.

Motion: WP Seconded: DH Vote: 9-0-0 .

14.1.2 Right to Know Law Policy

Motion: To adopt the Right to Know Law Policy.

Motion: JK Seconded: WP Vote: 9-0-0 .

15. Old Business

There was no old business to discuss.

16. Future Activities, Times, and Important Dates

- February 18.....Informational Session, Re-enroll, UGI - 5:30 pm/7:00 pm
- February 23..... K-1 Informational Sessions/New Enroll, PS Cafeteria – 6:30 pm
- February 23.....BDC Meeting, 4:30 HS Cafeteria
- February 26.....PTO, General Meeting, HS Cafeteria – 6:30 pm
- March 2.....Family Ice Skate Night, Municipal Rink from 6 to 8 pm
- March 3.....K-1 Informational Sessions/New Enroll, PS Cafeteria – 6:30 pm
- March 4.....Grades 2-11 Informational Sessions/New Enroll, ES, MS, HS–6:30 pm
- March 9.....Grades 2-11 Informational Sessions/New Enroll, ES, MS, HS–6:30 pm
- March 10.....Spring Picture Day
- March 10.....Work Session, ES Cafeteria – 7:00 pm
- March 11.....K-1 Informational Sessions/New Enroll, PS Cafeteria – 6:30 pm

- March 12.....Grades 2-11 Informational Sessions/New Enroll, ES, MS, HS–6:30 pm
- March 13.....End of second Trimester for PS/ES
- March 16.....PSSAs
- March 17.....Executive Session, ES Library – 6:00 pm – PTO/Budget intro.
- March 17.....Board Meeting, ES Cafeteria – 7:00 pm

17. Motion to Adjourn

Motion: _____ JT _____ Seconded: _____ WP _____ Vote: 9-0-0 _____.

The meeting ended at 7:40 pm.

Submitted by,

Kimberly Koons
Assistant to the CEO

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