

LEHIGH VALLEY ACADEMY
Board of Trustees Regular Meeting
Minutes
July 20, 2010

Opening Business:

The meeting began at 7:12 pm.

1. Flag Salute and Silent Meditation

2. Roll Call

<u> X </u> Eva Burkhart, President (EB)	<u> X </u> Aldo Cavalli, CEO
<u> X </u> Richard Gorton, Vice President (RG)	
<u> X </u> Dennis Capozzolo, Treasurer (DC)	Invited Guests:
<u> EX </u> Paula Margraf, Secretary (PM)	<u> X </u> Susan Mauser, CAO, HS Principal
<u> X </u> Eric Ervin (EE)	<u> X </u> Lee Merendino, Business Manager
<u> X </u> Jack Toy (JT)	<u> X </u> Terry Walter, PS/ES Principal
<u> X </u> Jennifer Grosso-Gavlik (JG)	<u> X </u> Cristal McCollum, MS Principal
<u> X </u> Julie Fulcher (JF)	
<u> X </u> Susan Capobianco (SC)	

Y= Yes, N=No, EX= Excused
Vote order: Yes-No-Abstain

3. Swearing-in of Jennifer Grosso-Gavlik (3 year term, July 1, 2010 – June 30, 2013), Julie Fulcher (1 year term, July 1, 2010 – June 30, 2011) and Susan Capobianco (2 year term, July 1, 2010 – June 30, 2012).

4. Agenda

Motion: To approve the Agenda.

Motion: JT Seconded: DC Vote: 8-0-0
Motion passed.

5. Minutes

The minutes of the June 22, 2010 regular meeting and the May 18, 2010 annual meeting reconvened on June 22, 2010 are being submitted for approval.

Motion: To approve the submitted minutes from the June 22, 2010 regular meeting and the May18, 2010 annual meeting reconvened on June 22, 2010.

Motion: DC Seconded: RG Vote: 5-0-3
Motion passed. Jennifer Grosso-Gavlik, Julie Fulcher, Susan Capobianco abstained. They were not present at the June 22, 2010 Board Meeting.

6. Executive Session Report

An Executive Session was held on June 22, 2010 to discuss contractual and personnel matters.

7. President's Report – Eva Burkhart

Ms. Burkhart welcomed Mr. Cavalli, CEO to the organization. He started on July 6, 2010. The work session next month will focus on school's results of PSSAs, SATs and IB Exams. The Board congratulated last year's high school graduating class on its performance on IB Diploma. One student received the full IB Diploma. All of them received certificates. A school reception was held last week to meet Mr. Cavalli. Mr. Cavalli will be introduced to the LVA Community on Saturday, August 28 at the LVA PTO Family FunFest.

8. CEO's Report – Aldo Cavalli

Mr. Cavalli will spend the upcoming year focusing on the organizational structure, reporting mechanisms and how we provide services to the children and the overall operations. He will begin to focus on the external issues and developing relationships with the outside community to foster consistent understanding as it relates to the Lehigh Valley Academy. He will be discussing presentation ideas with the Board related to education, admissions, and the IB curriculum.

9. CAO's Report – Susan Mauser

Mrs. Mauser welcomed Al Cavalli to the administrative team. She discussed the IB exams and results. She attended the IB Americas' Conference with the principals, Mrs. McCollum and Mrs. Walter and The Diploma Programme Coordinator, Mr. Hall. Ten teachers are being sent to IB Training in Austin, TX. The principals held curriculum meetings with the teachers. Summer school ends next week.

Mr. Toy inquired about the cost for IB Training. Mrs. Mauser averaged about \$2,000 per teacher. ARRA money was used to fund the costs.

10. Financial Report – Mr. Merendino

10.1 Cash Disbursements

Motion: RG Seconded: DC .

Roll Call Vote:

Ms. Burkhart	<u> Y </u>	Ms. Margraf:	<u> -- </u>	Ms. Grosso-Gavlik	<u> Y </u> .
Dr. Gorton:	<u> Y </u>	Mr. Toy:	<u> Y </u>	Ms. Capobianco	<u> Y </u> .
Mr. Capozzolo:	<u> Y </u>	Mr. Ervin:	<u> Y </u>	Ms. Fulcher	<u> Y </u> .

Motion 8-0-0.

Mr. Merendino discussed several of the cash disbursements - furniture and equipment, medical services provided, technology and utilities.

10.2 Balance Sheet

The Board reviewed the balance sheet. Mr. Merendino provided a little background information for the new board members.

10.3 Comparison of Budget to Actual Expenditures. Mr. Merendino spoke briefly on the Comparison of Budget to Actual Expenditures.

The Board reviewed the Comparison of Budget to Actual Expenditures.

10.4 Designated Fund Balance

Motion: To increase the designated fund balance to \$1,050,000, retroactive to June 30, 2010. The increase will be for an additional \$100,000 reserved for future construction costs and \$150,000 for future pension (PSERS) obligations.

Motion: JT Seconded: RG .

Roll Call Vote:

Ms. Burkhart	<u> Y </u>	Ms. Margraf:	<u> --- </u>	Ms. Grosso-Gavlik	<u> Y </u>
Dr. Gorton:	<u> Y </u>	Mr. Toy:	<u> Y </u>	Ms. Capobianco	<u> Y </u>
Mr. Capozzolo:	<u> Y </u>	Mr. Ervin:	<u> Y </u>	Ms. Fulcher	<u> Y </u>

Motion 8-0-0.

11. Activities/Committees

A PTO FunFest Meeting will be taking place next week. The LVA PTO election of Officers will be held in September. Ms. Burkhart will check with Ms. Lawson if they would like a Board liaison at the LVAPTO FunFest.

12. Public Comment

Mr. Mike Karabin inquired about the Business Manager's hours. Mr. Karabin commented on PSERS.

Ms. Burkhart reiterated that the next work session will be on grades and IB test Results.

Final results are not published yet for AYP.

13. Personnel Matters

13.1 Personnel Report

Motion: To approve the personnel report.

Motion: JT Seconded: RG .

Roll Call Vote:

Ms. Burkhart	<u> Y </u>	Ms. Margraf:	<u> --- </u>	Ms. Grosso-Gavlik	<u> Y </u>
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Dr. Gorton: Y Mr. Toy: Y Ms. Capobianco Y
Mr. Capozzolo: Y Mr. Ervin: Y Ms. Fulcher Y

Motion 8-0-0.

13.2 Business Manager

Motion: To approve LVA’s agreement with Lee Merendino, Business Manager for the 2010/2011 school year (August 1, 2010 – July 31, 2011) at a rate of \$55.00 hr.

Motion: RG Seconded: JT

Roll Call Vote:

Ms. Burkhart Y Ms. Margraf: --- Ms. Grosso-Gavlik Y
Dr. Gorton: Y Mr. Toy: Y Ms. Capobianco Y
Mr. Capozzolo: Y Mr. Ervin: Y Ms. Fulcher Y

Motion 8-0-0.

13.3 Technology Department Support

Motion: To approve LVA’s agreement with Joe Zalit, Independent Contractor, to provide Technology Department support services at a rate of \$154.00 per day, effective June 3, 2010 through September 15, 2010.

Motion: JF Seconded: DC

Roll Call Vote:

Ms. Burkhart Y Ms. Margraf: --- Ms. Grosso-Gavlik Y
Dr. Gorton: Y Mr. Toy: Y Ms. Capobianco Y
Mr. Capozzolo: Y Mr. Ervin: Y Ms. Fulcher Y

Motion 8-0-0.

14. Student Matters

There were no student matters.

15. New Business

There was no new business to report.

16. Old Business

There was no old business to report.

17. Future Activities, Times, and Important Dates

- August 10 Board Work Session, Main Cafeteria at 7:00 pm
- August 11 Welcome Back Breakfast, Main Cafeteria at 8:30 am
- August 11-13 Teacher In-Service Days
- August 16-17 Teacher In-Service Days
- August 17 Board Executive Session, MS Library at 6:00 pm

