

LEHIGH VALLEY ACADEMY
Board of Trustees Regular Meeting
Agenda
August 17, 2010

Opening Business:

The meeting began at

1. Flag Salute and Silent Meditation

2. Roll Call

___ Eva Burkhart, President (EB)	___ Aldo Cavalli, CEO
___ Richard Gorton, Vice President (RG)	
___ Dennis Capozzolo, Treasurer (DC)	Invited Guests:
___ Paula Margraf, Secretary (PM)	___ Susan Mauser, CAO, HS Principal
___ Eric Ervin (EE)	___ Lee Merendino, Business Manager
___ Jack Toy (JT)	___ Terry Walter, PS/ES Principal
___ Jennifer Grosso-Gavlik (JG)	___ Cristal McCollum, MS Principal
___ Julie Fulcher (JF)	
___ Susan Capobianco (SC)	

Y= Yes, N=No, EX= Excused
Voting order: Yes-No-Abstain

3. Agenda

Motion: To approve the Agenda.

Motion: _____ Seconded: _____ Vote: _____
Motion

4. Minutes

The minutes of the July 20, 2010 regular meeting are being submitted for approval.

Motion: To approve the submitted minutes from the July 20, 2010 regular meeting.

Motion: _____ Seconded: _____ Vote: _____
Motion

5. Executive Session Report

An Executive Session was held on August 17, 2010 to discuss contractual and personnel matters.

6. President's Report – Ms. Burkhart

7. CEO's Report – Mr. Cavalli

8. CAO's Report – Mrs. Mauser

9. Financial Report – Mr. Merendino

9.1 Cash Disbursements

Motion: _____ Seconded: _____.

Roll Call Vote:

Ms. Burkhart	___	Ms. Margraf:	___	Ms. Grosso-Gavlik	___.
Dr. Gorton:	___	Mr. Toy:	___	Ms. Capobianco	___.
Mr. Capozzolo:	___	Mr. Ervin:	___	Ms. Fulcher	___.

Motion

9.2 Balance Sheet

9.3 Comparison of Budget to Actual Expenditures

10. Activities/Committees

11. Public Comment

12. Personnel Matters

12.1 Personnel Report

Motion: To approve the personnel report.

Motion: _____ Seconded: _____.

Roll Call Vote:

Ms. Burkhart	___	Ms. Margraf:	___	Ms. Grosso-Gavlik	___.
Dr. Gorton:	___	Mr. Toy:	___	Ms. Capobianco	___.
Mr. Capozzolo:	___	Mr. Ervin:	___	Ms. Fulcher	___.

Motion

12.2 SPT Coordinator Position

Motion: To approve the full-time (12 month) Student Programs and Training Coordinator (SPTC) position at an annual salary of \$57,500.00 including benefits.

Motion: _____ Seconded: _____.

Roll Call Vote:

Ms. Burkhart	___	Ms. Margraf:	___	Ms. Grosso-Gavlik	___.
Dr. Gorton:	___	Mr. Toy:	___	Ms. Capobianco	___.
Mr. Capozzolo:	___	Mr. Ervin:	___	Ms. Fulcher	___.

Motion

12.3 Employee Medical Insurance Contribution

Motion: To increase employee payroll contributions for medical insurance, effective with the paycheck dated September 10, 2010 (October 8, 2010 for new hires), as follows:

- \$100.00 per pay period-Employee plus spouse
- \$100.00 per pay period-Employee plus dependents
- \$200.00 per pay period-Family

Motion: _____ Seconded: _____ Vote: _____
Motion

13. Student Matters

14. New Business

14.1 Bonding Policy

First Reading

14.2 Corporate Resolution

Motion: To update the TD Bank Corporate Resolution to include Aldo Cavalli, CEO as an authorized signer.

Motion: _____ Seconded: _____

Roll Call Vote:

- | | | | | | |
|----------------|-----|--------------|-----|-------------------|------|
| Ms. Burkhart | ___ | Ms. Margraf: | ___ | Ms. Grosso-Gavlik | ___. |
| Dr. Gorton: | ___ | Mr. Toy: | ___ | Ms. Capobianco | ___. |
| Mr. Capozzolo: | ___ | Mr. Ervin: | ___ | Ms. Fulcher | ___. |

Motion

14.3 Amendment to Lease Agreement

Motion: To approve the amendment to the Lease Agreement for 1640 Valley Center Parkway, Suite 300 for the year commencing, August 1, 2010.

Motion: _____ Seconded: _____

Roll Call Vote:

- | | | | | | |
|----------------|-----|--------------|-----|-------------------|------|
| Ms. Burkhart | ___ | Ms. Margraf: | ___ | Ms. Grosso-Gavlik | ___. |
| Dr. Gorton: | ___ | Mr. Toy: | ___ | Ms. Capobianco | ___. |
| Mr. Capozzolo: | ___ | Mr. Ervin: | ___ | Ms. Fulcher | ___. |

Motion

15. Old Business

16. Future Activities, Times, and Important Dates

August 18First Day for Students in Grades 1-12, start 8:00 am
 August 19Kindergarten Orientation, 6:00 pm
 August 23First Day for Students in Kindergarten
 August 28LVAPTO FunFest, 1-4 pm at School
 September 14.....Board Work Session, Main Cafeteria at 7:00 pm
 September 21Board Executive Session, MS Library at 6:00 pm
 September 21Board Meeting, Main Cafeteria at 7:00 pm

17. Motion to Adjourn

Motion: _____ Seconded: _____ Vote: _____
 Motion

The meeting ended

Submitted by:
 Kimberly Koons