

6. President's Report – Ms. Burkhart

Ms. Burkhart presented her report at the end of the Board Meeting.

She congratulated everyone on the graduation event. The Board recognized and thanked Mr. Andy Hall. His commitment to the students was obvious. The graduates were a testament to how great the school is and will be going forward.

The Board is aware that the BOT Minutes are currently not on the website, but the situation is being repaired and they will be placed on as soon as possible.

Ms. Burkhart took this opportunity to recognize Mr. Donald Hoffman. This is his last evening as a Board Member. His imprint on the school is permanent. He wrote the alma mater and helped with the ideas for the crest. He participated on the Board for six years and was a former Board President. He will remain involved in the school as a parent and a Board member of the Education Foundation of the Lehigh Valley Academy.

Ms. Burkhart opened the floor to the members of the Board and the public, including Mrs. Hoffman, to share their memories, comments and well wishes to Mr. Hoffman.

Mr. Hoffman spoke about his experience and appreciation working with everyone at LVA.

7. CEO's Report – Dr. Cohen

Dr. Cohen commented on the first graduation that took place on June 11. The Morning Call and The Bethlehem Times covered the graduation. It was a memorable evening. Dr. Cohen recognized the first graduating students and the LVA community for making this evening possible. Dr. Cohen thanked Susan Mauser, CAO and HS Principal and Mr. Andy Hall for all of the hard work they put into the preparation and organization of the graduation services.

The fit out is in high gear. The new cafeteria located in the primary building will serve the primary, elementary and middle schools. An adult restroom is being installed in the elementary school and the elementary cafeteria will be converted into two classrooms. Mrs. Parkinson is actively monitoring the project.

The Strategic Plan represents the work of many of the LVA Community members over the course of this past year. The Admin Team functioned as the Steering Committee. Input was requested from the community at every step. A plan was developed and completed and is up for adoption this evening. The plan, once in place, with its five strategic areas, will guide our efforts over the next 4-6 years.

School was closed early this past Monday and Tuesday, the last two days of school, as a precautionary method due to the high number of student absences experienced during the last few days of school combined with health reports received from the World Health Organization and local health authorities.

8. CAO's Report – Mrs. Mauser

The year ended with fun activities in the elementary and middle school. The students enjoyed Field Day. The high school students ended the year with a bonfire at Illick's Mill. They plan to start out the new school year with a bonfire.

The teachers will be in over the summer for curriculum meetings. Cross grade level planning has been started.

PSSA raw data was received. Specific information will be reviewed over the next couple of weeks and reported in the near future. The Fifth grade exhibition was canceled this year. It was video taped and will be available in the near future. Report cards for K-12 will be mailed out tomorrow. Summer school starts on June 29.

9. Financial Report

9.1 Cash Disbursements

Motion: To approve the Cash Disbursements

Motion: BB Seconded: WP .

Roll Call Vote:

Ms. Burkhart	<u> Y </u>	Mr. Capozzolo:	<u> Y </u>	Dr. Gorton:	<u> Y </u>
Mr. Kipp:	<u> Y </u>	Mr. Parkinson:	<u> Y </u>	Mr. Ervin:	<u> -- </u>
Mr. Bortz:	<u> Y </u>	Mr. Hoffman:	<u> Y </u>	Mr. Toy:	<u> Y </u>

9.2 Balance Sheet

9.3 Comparison of Budget to Actual Expenditures

9.4 Budget for the 2009/2010 School Year.

Motion: To approve the Budget for the 2009/2010 school year.

Motion: JT Seconded: JK .

Roll Call Vote:

Ms. Burkhart	<u> Y </u>	Mr. Capozzolo:	<u> N </u>	Dr. Gorton:	<u> Y </u>
Mr. Kipp:	<u> Y </u>	Mr. Parkinson:	<u> Y </u>	Mr. Ervin:	<u> -- </u>
Mr. Bortz:	<u> Y </u>	Mr. Hoffman:	<u> Y </u>	Mr. Toy:	<u> Y </u>

Mr. Merendino briefly discussed the financial reports. He pointed out the change in the enrollment revenue. The Board recognized the efforts of the administration for the positive enrollment numbers. Dr. Cohen acknowledged Mr. Merendino for leading the efforts in managing the budget.

Mr. Merendino noted that the May draft of the 2009-2010 Budget was revised and submitted to the Board in June to include a change in the allocation of the economic stimulus funds received. \$97,800 was added for a separate grant received through the American Investment Recovery Act (AIRA). This was not available before the May budget was submitted. Improvements being made to the elementary school will be paid for from this line item. The remainder will be going to technology needs. The money has restrictions on it. It is recommended for one time purchases. The money will be used to fund some items on the technology list. The bottom line of the budget has not changed from the May draft.

Mr. Toy inquired about the student total and faculty/staff totals for next year's budget. Mr. Merendino confirmed a total of 880 students and Mrs. Mauser estimated a faculty number of 65. Not all of them are full-time employees.

Mr. Capozzolo is pleased with the efforts of the budget but is not satisfied with the fundraising piece. It needs to be more developed. He believes the future of the organization will require the development of supporters. He does not plan to approve the budget based on this concern.

10. Activities/Committees

The PTO will continue to meet throughout the summer; their next meeting is next Thursday. The location will be determined soon.

11. Public Comment

Mr. Mike Karabin inquired about the Strategic Plan. Dr. Cohen commented that is located on Edline. It will be placed on the website. Mr. Karabin asked who was responsible for the number of students coming to the school. Dr. Cohen said he monitors the numbers regularly, working with Mrs. Cruz, Enrollment Coordinator. She updates the charts and interacts directly with the parents. The Administration and faculty have a direct responsibility with the educational program. Mr. Karabin inquired about changes in the formulas for charter reimbursements from the school districts. Mr. Merendino stated that the school districts have until August 31 to submit their new allocations. Mr. Karabin stated that Saucon Valley has no increase.

Ms. Burkhart thanked Mr. Karabin for reflecting on the history of the school during his speech at the graduation ceremony.

Mr. Pinho inquired about the health concern issues at the school. He stated that the doctor reported that his child did not have the Swine Flu and he wanted dispel any rumors contrary to that statement. He questioned the reason for the phone tree call that he received from LVA on Friday afternoon regarding the confirmed case in the LVA community. Dr. Cohen and Mrs. Mauser assured Mr. Pinho that the precautionary steps they took to close the school were due to the total number of student absences combined with the recent letters from the health bureaus due to the recent outbreak of the Swine Flu. There were no confirmed cases at the time Dr. Cohen decided to close the school. Recommendation from the CDC was to communicate with parents to keep their children home for seven days if they were ill with flu like symptoms. Students were still coming back into school when they were still sick. The school was closed on Friday to ensure that students who were well were protected from those who were sick. Mrs. Mauser's phone conversation with the Northampton County Health Dept. agreed that

12.2 Summer School Faculty

Motion: To appoint the following faculty for the Summer School Teaching positions with a start date of June 29 through July 30, 2009:

Tina Rothenberger, Summer School Coordinator at a salary of \$2,000.00 and Summer School Teacher at a rate of \$20.00/hr.

Ann Rolls, Summer School Teacher at a rate of \$20.00/hr.

Lindsay Gould, Summer School Teacher at a rate of \$20.00/hr.

Donna Bolton, Summer School Teacher at a rate of \$20.00/hr.

Motion: BB Seconded: RG .

Roll Call Vote:

Ms. Burkhart	<u> Y </u>	Mr. Capozzolo:	<u> Y </u>	Dr. Gorton:	<u> Y </u>
Mr. Kipp:	<u> Y </u>	Mr. Parkinson:	<u> Y </u>	Mr. Ervin:	<u> -- </u>
Mr. Bortz:	<u> Y </u>	Mr. Hoffman:	<u> Y </u>	Mr. Toy:	<u> Y </u>

12.3 Seasonal Custodial Support

Motion: To hire the following part-time Seasonal Custodial Support Staff at a rate of \$10.00/hr. for 30-40 hours per week from June 17, 2009 through August 18, 2009:

Brandon Herman

David Heller Jr.

Motion: WP Seconded: BB .

Roll Call Vote:

Ms. Burkhart	<u> Y </u>	Mr. Capozzolo:	<u> Y </u>	Dr. Gorton:	<u> Y </u>
Mr. Kipp:	<u> Y </u>	Mr. Parkinson:	<u> Y </u>	Mr. Ervin:	<u> -- </u>
Mr. Bortz:	<u> Y </u>	Mr. Hoffman:	<u> Y </u>	Mr. Toy:	<u> Y </u>

13. Student Matters

13.1 New Policies and Committees

Resolution and Policy Regarding the Qualifications of Hearing Examiners

Disciplinary Hearing Committee

Disciplinary Exclusions and Hearing Policy

First Reading

14. New Business

14.1 Strategic Plan 2009-2015

Motion: To adopt the 2009-2015 Strategic Plan

Motion: RG Seconded: JK Vote: 8-0-0 .

Mr. Hoffman expressed a concern with the student achievement section of the Strategic Plan. He would like to see something added – objectives for outcomes as far as GPA for each marking periods or student achievement. The Board discussed the issue and determined that the Strategic Plan can be approved in concept. It should be amended as needed. Dr. Cohen will meet with administration and discuss the addition that Mr. Hoffman recommended.

14.2 Board of Trustees Recommendation

Motion: To approve the recommendation of the Board Development Committee (BDC) to appoint Ms. Paula Margraf as a Board Member to a three year term starting July 1, 2009 to June 30, 2012.

Motion: RG Seconded: BB Vote: 8-0-0 .

Dr. Gorton commented on the BDC process. He thanked the members for their contributions to the process. Ms. Burkhart thanked Dr. Gorton for guiding the committee.

14.3 Education Foundation Recommendation

Motion: To approve the recommendation of the Education Foundation of the Lehigh Valley Academy to appoint the following people as Board Members of the Education Foundation:

Ms. Marsha Felsten
Father Daniel Gambet
Mr. Donald Hoffman

Motion: JT Seconded: RG Vote: 8-0-0 .

14.4 Laptop Computers

Motion: To approve the Resolution of the Board of Trustees regarding the sale of seventy-five laptop computers.

Motion: RG Seconded: WP .

Roll Call Vote:

Ms. Burkhart	<u> Y </u>	Mr. Capozzolo:	<u> Y </u>	Dr. Gorton:	<u> Y </u>
Mr. Kipp:	<u> Y </u>	Mr. Parkinson:	<u> Y </u>	Mr. Ervin:	<u> -- </u>
Mr. Bortz:	<u> Y </u>	Mr. Hoffman:	<u> Y </u>	Mr. Toy:	<u> Y </u>

15. Old Business

Mr. Mike Karabin questioned how the students’ acceptance into colleges is affected since they do not know if they will receive the IB diploma until July. Mrs. Mauser pointed out that universities go by recommendations from the teachers and the IB candidacy of the student. They will make credit available when the diploma is earned by students they accept. European universities do require the full IB Diploma for their acceptance.

16. Future Activities, Times, and Important Dates

- June 21..... Summer Begins, Father’s Day
- June 25..... PTO Meeting, 6:30 pm – location to be determined
- July 14 Board Work Session, 7:00 pm Elementary School Cafeteria
- July 21 Board Executive Session, 6:00 pm Elementary School Library
- July 21 Board Meeting, 7:00 pm Elementary School Cafeteria

17. Motion to Adjourn

Motion: DH Seconded: JT Vote: 8-0-0 .

Submitted by,

Kimberly Koons
Assistant to the CEO