

LEHIGH VALLEY ACADEMY
Board of Trustees Regular Meeting
Minutes
September 15, 2009

Opening Business:

1. Flag Salute and Silent Meditation

The meeting began at 7:16 pm.

2. Roll Call

 X Eva Burkhart, President
 X Joseph Kipp, Vice President
 EX Brian Bortz, Secretary
 X Dennis Capozzolo, Treasurer
 EX William Parkinson
 X Richard Gorton
 X Eric Ervin
 X Jack Toy
 X Paula Margraf

Invited Guest (s):

 X Susan Mauser, CAO, HS Principal
 X Lee Merendino, Business Manager
 X Terry Walter, PS/ES Principal
 X Cristal McCollum, MS Principal

Legend:

Roll Call: X – Present; EX – Excused; A – Absent

Motion/Seconded: Board Member's Initials **Vote:** 0-0-0 = In Favor/Oppose/Abstain

Roll Call Vote: Y – Yes; N – No; AB – Abstain

3. Agenda

Motion: To approve the Agenda.

Motion: _____ DC _____ Seconded: _____ JK _____ Vote: 7-0-0 .

4. Minutes

The minutes of the August 18, 2009 regular meeting and the September 1, 2009 special meeting are being submitted for approval.

Motion: To approve the submitted Minutes from the August 18, 2009 meeting and the September 1, 2009 special meeting.

Motion: _____ JT _____ Seconded: _____ RG _____ Vote: 7-0-0 .

5. Executive Session Report

An Executive session was held on September 15, 2009 to discuss contractual and personnel matters.

6. President's Report – Ms. Eva Burkhart

The Board held an open meeting last Tuesday during the work session. Representatives from the Board will meet with the admin team on Thursday at 4:00 pm and will meet with the faculty on September 22 at 4:00 pm. Ms. Burkhart received a letter from Dr. Cohen with well wishes to LVA. Ms. Burkhart wished him the same on LVA's behalf. Ms. Burkhart thanked the PTO for the Family Fun Fest held on August 29.

7. CAO's Report – Mrs. Susan Mauser

Two IB representatives visited LVA for the PYP Authorization visit. They were pleased with their visit. They offered some recommendations for the PYP Programme. LVA will be receiving a report within the next two months.

The fifth graders participated in Leadership Day. The goal was to help fifth grade students to develop a sense of leadership and to get to know one another. All three buildings are participating in the Back to School Night. The sixth grade students went to camp for three days. High school students participated as camp counselors. The seventh grade students will be going on a bike and boat trip on Thursday and Friday.

8. Financial Report – Mr. Merendino

8.1 Cash Disbursements

Motion: To approve the Cash Disbursements

Motion: RG Seconded: DC

Roll Call Vote:

Ms. Burkhart	<u> Y </u>	Mr. Capozzolo:	<u> Y </u>	Mr. Ervin:	<u> Y </u>
Mr. Kipp:	<u> Y </u>	Mr. Parkinson:	<u> -- </u>	Mr. Toy:	<u> Y </u>
Mr. Bortz:	<u> -- </u>	Dr. Gorton:	<u> Y </u>	Ms. Margraf	<u> Y </u>

Mr. Merendino briefly explained the Cash Disbursements. Many of the items listed are start up items. The state budget impasse is impacting the status of receivables. He inquired with a few school districts on the status of subsidy payments. He does not anticipate needing to access any reserves at this point. Expenditures will be watched more closely. Student enrollment is currently at 881. The budget is based on enrollment of 880.

Mr. Karabin questioned what the cost to the school will be if the line of credit is needed. Mr. Capozzolo commented that it would probably be at the prime interest rate plus one percent.

8.2 Balance Sheet

The Board reviewed the balance sheet.

12. Student Matters

There were no student matters to discuss.

13. New Business

There was no new business to discuss.

14. Old Business

There was no old business to discuss.

15. Future Activities, Times, and Important Dates

- September 16 Back to School Night for Middle School, 6:30 pm, 1550/120
- September 16 School Picture Day (Follow School Dress Code)
- September 17 Back to School Night for Elementary School, 6:30 pm, 1560/200
- September 19 Market Day, 10:30 am, HS Cafeteria
- September 23 LVA Community Fair, 6:30 pm, Main Cafeteria
- October 13 Board Work Session, 7:00 pm, Main Cafeteria
- October 20 Executive Session, 6:00 pm, MS Library
- October 20 Board Meeting, 7:00 pm, Main Cafeteria

(The Oct. Work Session will be on PSSAs, AYP, and Grade Distribution)

16. Motion to Adjourn

Motion: JT Seconded: RG Vote: 7-0-0 .

The meeting adjourned at 8:10 pm.