

LEHIGH VALLEY ACADEMY
Board of Trustees Regular Meeting
Agenda
August 18, 2009

Opening Business:

1. Flag Salute and Silent Meditation

2. Roll Call

___ Eva Burkhart, President
___ Joseph Kipp, Vice President
___ Brian Bortz, Secretary
___ Dennis Capozzolo, Treasurer
___ William Parkinson
___ Richard Gorton
___ Eric Ervin
___ Jack Toy
___ Paula Margraf

___ Barry Cohen, CEO

Invited Guest (s):

___ Susan Mauser, CAO, HS Principal
___ Lee Merendino, Business Manager
___ Terry Walter, PS/ES Principal
___ Cristal McCollum, MS Principal

3. Swearing-In of Ms. Paula Margraf, Board of Trustees

4. Agenda

Motion: To approve the Agenda.

Motion: _____ Seconded: _____ Vote: _____.

5. Minutes

The minutes of the July 21, 2009 regular meeting are being submitted for approval.

Motion: To approve the submitted Minutes from the July 21, 2009 meeting.

Motion: _____ Seconded: _____ Vote: _____.

6. Executive Session Report

Executive sessions were held on July 11 and July 18, 2009 to discuss contractual and personnel matters.

7. President's Report

8. CEO's Report

9. CAO's Report

9. Financial Report

9.1 Cash Disbursements

Motion: To approve the Cash Disbursements

Motion: _____ Seconded: _____.

Roll Call Vote:

| | | | | | |
|---------------|-----|----------------|-----|-------------|------|
| Ms. Burkhardt | ___ | Mr. Capozzolo: | ___ | Mr. Ervin: | ___. |
| Mr. Kipp: | ___ | Mr. Parkinson: | ___ | Mr. Toy: | ___. |
| Mr. Bortz: | ___ | Dr. Gorton: | ___ | Ms. Margraf | ___. |

9.2 Balance Sheet

9.3 Comparison of Budget to Actual Expenditures

10. Activities/Committees

11. Public Comment

12. Personnel Matters

12.1 Resignation

Motion: To accept the resignation from the following faculty members:

- Tori January, Drama Teacher
- Randi Lambright, HS Math Teacher
- Tiffany Stofko, Teaching Assistant
- Laura O'Malley, Special Needs Teaching Assistant
- Elizabeth Kuser, ELL Specialist

Motion: _____ Seconded: _____ Vote: _____.

12.2 New Faculty

Motion: To hire the following highly qualified teachers for the 2009/2010 school year:

- Jacob March, Part-time 6th grade Math and Science Teacher, 20 hrs./week (\$19,500.00)
- Alyssa Fink, Long-Term Substitute Librarian, August 12, 2009 to February 12, 2010 (\$125.00/day)
- Patricia Ryan, Part-time Math Specialist (\$19,500.00)
- Nicole Brousseau, Drama Teacher, 32 hrs./week (\$31,200.00)
- Stephen Kocis, HS Social Studies Teacher, 30 hrs./week (\$29,750.00)
- Jenny George, HS Math Teacher (\$39,000.00)
- Brittney Whitman, Part-time MS Guidance Counselor (\$20,750.00)
- Alexis Troxell, PS Teaching Assistant (\$19,890.00)
- Holly Gafford, ES Teaching Assistant (\$19,500.00)
- Krystal Wanyo, Special Needs Teaching Assistant (\$19,500.00)
- Stephanie Chimics, ES Teaching Assistant (\$19,500.00)
- Melanie Wolf-Greenberg, Part-time ESL Program Specialist, 20 hrs./week (\$20,750.00)
- Wendy Moren, MS English/Social Studies Teacher (\$39,000.00)
- Kim Ruhnke, ES Teacher (\$39,000.00)
- Stacey Donnelo, Part-time Lunch Server (\$10.00/hr.)

Motion: _____ Seconded: _____.

Roll Call Vote:

- | | | | | | |
|--------------|-----|----------------|-----|-------------|------|
| Ms. Burkhart | ___ | Mr. Capozzolo: | ___ | Mr. Ervin: | ___. |
| Mr. Kipp: | ___ | Mr. Parkinson: | ___ | Mr. Toy: | ___. |
| Mr. Bortz: | ___ | Dr. Gorton: | ___ | Ms. Margraf | ___. |

12.3 Medical and Health Insurance (Co-pay/ Opt-out)

12.3.1 Health Insurance Employee Contribution for the 2009/2010 school year (spouse or dependents)

Motion: To have the employee contribution for health insurance that includes the coverage for a spouse or for dependents set at (\$90.00) each paycheck. (currently set at \$80.00 a paycheck.)

Motion: _____ Seconded: _____.

Roll Call Vote:

- | | | | | | |
|--------------|-----|----------------|-----|-------------|------|
| Ms. Burkhart | ___ | Mr. Capozzolo: | ___ | Mr. Ervin: | ___. |
| Mr. Kipp: | ___ | Mr. Parkinson: | ___ | Mr. Toy: | ___. |
| Mr. Bortz: | ___ | Dr. Gorton: | ___ | Ms. Margraf | ___. |

12.3.2 Health Insurance Employee Contribution for the 2009/2010 school year (entire family)

Motion: To have the employee contribution for health insurance that includes the coverage for the entire family set at (\$180.00) each paycheck. (currently set at \$160.00 a paycheck.)

Motion: _____ Seconded: _____.

Roll Call Vote:

| | | | | | |
|---------------|-----|----------------|-----|-------------|------|
| Ms. Burkhardt | ___ | Mr. Capozzolo: | ___ | Mr. Ervin: | ___. |
| Mr. Kipp: | ___ | Mr. Parkinson: | ___ | Mr. Toy: | ___. |
| Mr. Bortz: | ___ | Dr. Gorton: | ___ | Ms. Margraf | ___. |

12.3.3 Opt-Out

Motion: To offer a \$2,000.00 opt-out program for employees who are already insured and who do not wish to participate in LVA’s health and dental insurance plan. The amount is to be paid out in \$100.00 installments on a bi-weekly basis over 20 weeks starting in October 2009.

Motion: _____ Seconded: _____.

Roll Call Vote:

| | | | | | |
|---------------|-----|----------------|-----|-------------|------|
| Ms. Burkhardt | ___ | Mr. Capozzolo: | ___ | Mr. Ervin: | ___. |
| Mr. Kipp: | ___ | Mr. Parkinson: | ___ | Mr. Toy: | ___. |
| Mr. Bortz: | ___ | Dr. Gorton: | ___ | Ms. Margraf | ___. |

12.4 Educational Assistance Policy Revision

First Reading

13. Student Matters

14. New Business

14.1 PSDLAF

Motion: To approve the school’s participation in the Pennsylvania School District Liquid Asset Fund (PSDLAF).

Motion: _____ Seconded: _____.

Roll Call Vote:

| | | | | | |
|---------------|-----|----------------|-----|-------------|------|
| Ms. Burkhardt | ___ | Mr. Capozzolo: | ___ | Mr. Ervin: | ___. |
| Mr. Kipp: | ___ | Mr. Parkinson: | ___ | Mr. Toy: | ___. |
| Mr. Bortz: | ___ | Dr. Gorton: | ___ | Ms. Margraf | ___. |

15. Old Business

16. Future Activities, Times, and Important Dates

- August 19..... First Day of School for Students (grades 1-12)
- August 20..... PTO Family Fun Fest Planning Meeting, 6:30 pm, HS Cafeteria
- August 24..... First Day of School for Kindergarten Students
- August 29..... PTOs-LVA Family Fun Fest, 1 pm - 4 pm – at LVA
- September 7 Labor Day, School Closed
- September 8 BOT Work Session, 7 pm in PS Cafeteria
- September 10-11 PYP visit
- September 14 Back to School Night, PS/HS 6:30 pm
- September 15 Executive Session, 6 pm
- September 15 Board Meeting, 7 pm in PS Cafeteria
- September 16 Back to School Night, MS 6:30 pm
- September 17 Back to School Night, ES 6:30 pm
- September 19 Market Day – HS Cafeteria
- September 22 School Picture Day

17. Motion to Adjourn

Motion: _____ Seconded: _____ Vote: _____.