

LEHIGH VALLEY ACADEMY
Board of Trustees Regular Meeting
Agenda
December 16, 2008

Opening Business:

1. Flag Salute and Silent Meditation

2. Roll Call

Eva Burkhart, President
 Joseph Kipp, Vice President
 Brian Bortz, Secretary
 Dennis Capozzolo, Treasurer
 William Parkinson
 Donald Hoffman
 Richard Gorton
 Eric Ervin
 Jack Toy

Barry Cohen, CEO

Invited Guest (s):

Susan Mauser, CAO, HS Principal
 Lee Merendino, Business Manager
 Terry Walter, PS/ES Principal
 Cristal McCollum, MS Principal

3. Agenda

Motion: To approve the Agenda.

Motion: _____ Seconded: _____ Vote: _____.

4. Minutes

The minutes of the November 18, 2008 regular meeting are being submitted for approval.

Motion: To approve the submitted BOT Regular Minutes from the November 18, 2008 meeting.

Motion: _____ Seconded: _____ Vote: _____.

5. Executive Session Report

An executive session was held on December 16, 2008 to discuss contractual and personnel matters.

6. President's Report

7. CEO's Report

8. CAO's Report

9. Financial Report

9.1 Cash Disbursements

Motion: To approve the Cash Disbursements

Motion: _____ Seconded: _____.

Roll Call Vote:

Ms. Burkhart	___	Mr. Capozzolo:	___	Dr. Gorton:	___.
Mr. Kipp:	___	Mr. Parkinson:	___	Mr. Ervin:	___.
Mr. Bortz:	___	Mr. Hoffman:	___	Mr. Toy:	___.

9.2 Balance Sheet

9.3 Comparison of Budget to Actual Expenditures

10. Activities/Committees

11. Public Comment

12. Personnel Matters

12.1 Resignations

Motion: To accept the resignations of the following faculty/staff members:

Kimberly Fitzgerald, Coordinator of Literacy Programs and Assessment, effective December 23, 2008.

Judy Putnam, Staff Nurse, effective December 2, 2008.

Motion: _____ Seconded: _____ Vote: _____.

12.2 New Faculty

Motion: To hire the following fully qualified faculty/staff members:

Elizabeth Kuser, part-time English Language Learner (ELL) position (10 hrs. per week) at a pro-rated annual salary of \$9,750.00 for the remainder of the school year

Kathleen Walkowiak, part-time Health Room Assistant, at a rate of \$15.00 per hour

Motion: _____ Seconded: _____.

Roll Call Vote:

Ms. Burkhart	___	Mr. Capozzolo:	___	Dr. Gorton:	___.
Mr. Kipp:	___	Mr. Parkinson:	___	Mr. Ervin:	___.
Mr. Bortz:	___	Mr. Hoffman:	___	Mr. Toy:	___.

12.3 Stipend for Extra-curricular Activity

Motion: To approve the allocation of units for the following extra-curricular activity:

Second Grade Reading Club..... 1 unit

Motion: _____ Seconded: _____.

Roll Call Vote:

Ms. Burkhart	___	Mr. Capozzolo:	___	Dr. Gorton:	___.
Mr. Kipp:	___	Mr. Parkinson:	___	Mr. Ervin:	___.
Mr. Bortz:	___	Mr. Hoffman:	___	Mr. Toy:	___.

13. Student Matters

14. New Business

15. Old Business

16. Future Activities, Times, and Important Dates

December 18..... PTO Work Session, HS Cafeteria, 6:30 pm
 December 24-January 2..... Winter Break, School Closed
 January 13, 2009..... BOT Work Session, Topic - TBD, ES Cafeteria, 7:00 pm
 January 15, 2009..... End of Second Marking Period, MS/HS
 January 19, 2009..... Martin Luther King, Jr. Day, School Closed
 January 20, 2009..... Board Meeting, ES Cafeteria, 7:00 pm

17. Motion to Adjourn

Motion: _____ Seconded: _____ Vote: _____.